



Actifwear Ltd
 Unit 13a Courtyard Workshops
 Bath Street
 Market Harborough
 Leicestershire
 LE16 9EW
 Telephone: 01858 461 686
 Email: sales@actifwear.co.uk

Only complete this Order Form if you have already received a quote from us confirming the price and full design details of your request! To order from Actifwear complete this and then fax, email or post it to us using the above contact details

Order Information:

Quote Reference: Please enter 'Company/School/Club Name' here, or the title of the 'Subject' that appears on our original e-mail quote

[]

Your Name: Person dealing with order

[]

Your Telephone Number:

[]

Your Email Address:

[@]

Design Detail:

Please use the boxes below to give a brief description of exactly what Logos / text is going where. This will already have been discussed in our quote / correspondence to you - this is merely to clarify / confirm before we invoice. We will submit a visual to you, for approval, prior to production!)

Left Chest Detail e.g. Embroidered "school crest" with 'school name' above & 'Class of 09' below

[]
 []

Right Chest Detail e.g. Embroidered Initials

[]
 []

Front Chest Detail e.g. Printed 'Club Name'

[]
 []

Left Sleeve Detail e.g. Printed 'Tour Name'

[]
 []

Right Sleeve Detail e.g. Printed Nicknames

[]
 []

Back Detail e.g. 'School Year Design' with 'LEAVERS' below and 'Individual Names' above

[]
 []

Other Detail Other information you feel is necessary for us to complete your order correctly

[]
 []

Total Number of Garments in order []



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Colour / Size of Garments - please [download & complete the Personalisation Spreadsheet](#). Once complete, please save & email the spreadsheet to us. We require this detail to be emailed to us to allow us to use the exact spellings you provide to us & thus avoid errors.

Payment Information:

Please provide details of who will receive and pay the invoice for this order

Payee Name

[]

Payee Address

[]

[]

[]

[]

Post Code: []

Payee Contact Telephone Number

[]

Delivery Information:

Please provide details of where we should dispatch completed order to - if different from Payee Details

Delivery Name

[]

Delivery Address

[]

[]

[]

[]

Post Code: []

] Please note, for Deliveries to be accepted, there will need to be someone at the address to sign for the goods between 9am - 5pm. Specific Delivery times cannot be requested.

Delivery Date: Please fill in ONLY if order is required for a specific Tour / Event date. Otherwise delivery will be within our standard 15 working days from receipt of payment!

[/ / 2009]